SHREE RATANSHI PURUSHOTTAM ANADA COLLEGE OF EDUCATION, BORSAD, DIST: ANAND PIN: 388540

ACCREDITED BY - NAAC –'B' Grade (2.60 CGPA)

(MANAGED BY SHREE J D K PATEL DAVOLWALA EDUCATION TRUST & EMHS TRUST, BORSAD)

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Affiliated to Sardar Patel University, Vallabhvidhyanagar

The Annual Quality Assurance Report (AQAR) of IQAC

Year: 2018-19

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1.Details of the Institution

1.1 Name of the Institution

Shree R P Anada College of Education Borsad

1.2 Address Line 1

Near Jain Temple

Address Line 2

Surya Mandir Road

City/Town

BORSAD - ANAND

State

Gujarat

Pin Code

388540

Institution e-mail address

rpanadaedu@yahoo.com

Contact Nos.

02696-224650 , 222519, 9898440236

Name of the Head of the Institution:

DR JITESHKUMAR K TALATI

Tel. No. with STD Code:

02696 - 222519

Mobile:

9898440236

Name of the IQAC Co-ordinator:

Dr Milankumar B Shah

Mobile:

9428151670

IQAC e-mail address:

milan51670@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

07416

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/PCA/51/47 Dated 31-12-2009

1.5Website address:

www.rpaedu.org

Web-link of the AQAR:

www.rpaedu.org

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.60	2009	2014
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC : DD/MM/YYYY

June - 2008

1.8AQAR for the year*(for example 2010-11)*

2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

   i.   AQAR_____2011-12_____June 2014_ (DD/MM/YYYY)
  ii.   AQAR   2012-13   January 2015   (DD/MM/YYYY)
 iii.   AQAR   2013-14   February 2015 (DD/MM/YYYY)
 iv.   AQAR_____2015-16_____ ___February 2016 (DD/MM/YYYY)
  v.   AQAR_____2016-17_____ ___December 2017 (DD/MM/YYYY)
 vi.   AQAR_____2017-18_____ ___December 2018 (DD/MM/YYYY)
vii.   AQAR_____2018-19_____ ___December 2019 (DD/MM/YYYY)

1.10 Institutional Status

University   State [*] Central Deemed [ ] Private [ ] [ ]

Affiliated College   Yes [*] No [ ]

Constituent College   Yes [ ] No [*]

Autonomous college of UGC   Yes [ ] No [*]

Regulatory Agency approved Institution   Yes [*] No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [*] Men [ ] Women [ ]

               Urban Rural [ ] Tribal [*] [ ]

Financial Status Grant-in-aid [*] C 2(f) UGC 1 [*] [*]

               Grant-in-aid +Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [ ]   Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

    TEI (Edu) [*] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify) [.]

1.12 Name of the Affiliating University *(for the Colleges)*

> Sardar Patel University
> Vallabhvidhyanagar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence [   ] UGC-CPE [   ]

DST Star Scheme [   ] [   ]

UGC-Special Assistance Programme DST-FIST [   ] [   ]

 UGC-Innovative PG programmes [   ] *specify*) [   ]

UGC-COP Programmes [   ]

2.IQACComposition and Activities

2.1No. of Teachers [07]

2.2No. of Administrative/Technical staff [2]

2.3No. of students [04]

2.4No. of Management representatives [02]

2.5No. of Alumni [02]

2. 6No.of any other stakeholder and

 community representatives [02]

2.7 No. of Employers/ Industrialists [01]

2.8 No. of other External Experts [02]

2.9 Total No. of members [16]

2.10No. of IQAC meetings held [03]

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [06]

Non-Teaching Staff Students | 03 | Alumni | 02 | Others | 02

2.12 Has IQAC received any funding from UGC during the year?　　Yes　　No

If yes, mention the amount | - | | | NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [ ] National [ ] State | 01 | Institution Level | 02

(ii) Themes | Lectures regarding Effective Communication Management by Shri Gajendra Patel are arranged on 07 Dec, 2018

2.14 Significant Activities and contributions made by IQAC

Involvement of Staff and students in various committees, Students are motivated to attend seminars, workshop, conferences.
How to Face Interview and How to communicate with others 3 day Workshop held by Shri M.T.Rathod in 12 to 14 February,2019.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Know Your Talent, International Yoga Day Celebration, Lecture on Significance of Life by Pri.Dipakbhai Patel, Celebration of Gandhi Jaynti , Workshop on Art & Drama	All Round Development of Student Teacher.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes [ ] No [ ] *

Management [*] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

We arrange meeting with Management regarding, infrastructure-electrification-innovation in institute. Institute has spent some part for mentioned

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	*			
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2　(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - CBCS
　　(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni 　*　 Parents 　*　 Employers 　*　 Students 　*　
　　(On all aspects)

Mode of feedback: Online ☐ Manual 　*　 Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	3	3	-	1

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions
Recruited (R) and Vacant(V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

10		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		07	04
Presented papers		06	04
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Expert and Visiting guest faculties to enhance knowledge base of the students, Power point presentation, and Soft copy of teacher made material is shared among trainees.

2.7 Total No. of actual teaching days
during this academic year

213

2.8 Examination/ Evaluation Reforms initiated by
the Institution(for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple-choice Questions)

MCQ tests for students

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
As member of Board of Study/Faculty/Curriculum Development workshop

4	--	--

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
Distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.						
SEM 1-2	53	53				
AEM 3-4	49	49				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

  IQAC has formed committee of three faculties for the said purpose to monitor the lectures of faculty and discuss in student progression. Self set standards for various processes and monitor for the effective implementation. Feedback from staff and students, its analyze and implementation of valued suggestion.

2.13 Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	FDP in sister institute
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	7	0	0
Technical Staff	7	1		

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Motivational discussion has been taken in action among college faculties to foster research projects and research paper publications.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		05	
e-Journals		02	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [*]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

NIL

3.7 No. of books published) With ISBN No. $\boxed{01}$ Chapters in Edited Books $\boxed{01}$

ii) Without ISBN No. $\boxed{01}$

3.8 No. of University Departments receiving funds from

UGC-SAP $\boxed{}$ CAS $\boxed{}$ DST-FIST $\boxed{}$

DPE $\boxed{}$ DBT Scheme/funds $\boxed{}$

3.9 For colleges Autonomy $\boxed{}$ CPE $\boxed{}$ DBT Star Scheme $\boxed{}$

INSPIRE $\boxed{}$ CE $\boxed{}$ Any Other (specify) $\boxed{}$

3.10 Revenue generated through consultancy $\boxed{--}$

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies		NIL			Self

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{04}$

3.13 No. of collaborations International $\boxed{}$ National $\boxed{}$ Any other $\boxed{}$

3.14 No. of linkages created during this year $\boxed{}$

3.15 Total budget for research for current year in lakhs :

From funding agency $\boxed{}$ From Management of University/College $\boxed{}$

Total $\boxed{}$

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
		NIL				

3.18No. of faculty from the Institution
Who is Ph.D.Guides   03

   And students registered under them   05

3.19 No. of Ph.D. awarded by faculty from the Institution   01

3.20No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   ☐   SRF   ☐   Project Fellows   ☐   Any other

☐

3.21No. of students Participated in NSS events:

University level ☐   State level ☐

National level ☐   International level ☐

3.22No. of students participated in NCC events:

University level ☐   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level ☐   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25No. of Extension activities organized ☐

University forum ☐ College forum ☐ *

NCC NSS Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ Sensitising students for environmental awareness and ecological balance like cleanliness

➢ Conservation of natural resources.

➢ CWDC creating awareness regarding Gender sensitisation and health problem of girls.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.52 acrs			3.52 acrs
Class rooms	06			06
Laboratories	01			01
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	6750			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

YES (Library has fully in automation process)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5979	287590	202	30621	6181	318211
Reference Books	10253	244560	279	87150	10253	249560

e-Books						
Journals	29	6580	4	950	29	6580
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	61	26	02	01	20	03	06	03
Added	--	--	-	-	-	-	-	-
Total	61	26	02	01	20	03	06	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Staffroom has individual computers for teachers

Students are also encouraged to use PPTs, Internet browsing in almost computers

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.1191

ii) Campus Infrastructure and facilities

0.49997

iii) Equipments

0.0675

iv) Others

3.22227

Total :

3.90884

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Orientation Programme for the fresher's is organized. The display board of vision and mission, goals and objectives are exhibited. The academic diary with prayers, Information regarding internal. Students are oriented for Working in seminars and various programmers inside and outside of the college.

5.2 Efforts made by the institution for tracking the progression

> Marks of the student teachers are discussed at VIVA. All teachers participate in discussion. Students are motivated during discussion. Student teachers progression is discussed in college meeting. Additional exams are taken for the improvement in achievement of students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
102			

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%		Women	No	%
	48	47.05			54	52.95

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
27	8	3	12	-	50	21	05	06	20	-	52

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries   --

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE NIL   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others NIL

5.6 Details of student counselling and career guidance

> Lecture on Significance of Life by Pri.Dipakbhai Patel.

No. of students benefitted

| ALL |

5.7Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8Details of gender sensitization programmes

| AIDS Awareness programme was organized by CWDC in December |

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 08 | National level | | International level | |

No. of students participated in cultural events

State/ University level | * | National level | | International level | |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | * | National level | | International level | |

Cultural: State/ University level | * | National level | | International level | |

5.10Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution		
Financial support from government	31	246760
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives: NIL

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12 No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: ___NO_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision: To meet challenges and new trends of recent education.
>
> To prepare skill oriented teacher.
>
> Mission: To accomplish thirst and need of student teachers with their ability and skill to create qualitative and encouraging TLP atmosphere in teacher education institute and schools

6.2 Does the Institution has a management Information System

> MIS is non formal and in democratic way.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Syllabus is formed by Gujarat University and implemented in TE institutes. Two teachers involved in the curriculum development

6.3.2   Teaching and Learning

> Teaching with ICT and various innovative methodology of teaching (SMART CLASS)

6.3.3   Examination and Evaluation

> OBE, without supervision
>
> Monitoring through CCTV. Assignment are checked and verified by

6.3.4   Research and Development

> Faculty has guided M.Ed. Students and working as a visiting lecturer in PG Section. Faculty has guided Ph.D. Students. Research work has been done for the presentation of paper.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Library management and automation is completed. References can be accessed by teacher and students. College organized book exhibition, book review, creative writing and publication in college magazine quarterly

6.3.6 Human Resource Management

> ---

6.3.7 Faculty and Staff recruitment

> Adhoc staff

6.3.8 Industry Interaction / Collaboration

> Placement Cell
>
> We Participated in S.F. Schools

6.3.9 Admission of Students

> Through central administrative system by
>
> Sardar Patel University, Vallabh Vidyanagar

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	Fees paid by societal members for needy

6.5 Total corpus fund generated

> --

6.6 Whether annual financial audit has been done   Yes [*]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES		YES	
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [*]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Faculties participate in University programme and seminars

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NIL

6.11 Activities and support from the Alumni Association

> Career oriented programme. Alumni motivate the students with their experiences.

6.12 Activities and support from the Parent – Teacher Association

> NIL

6.13 Development programmes for support staff

> Institute arrange programmes in each semester (Computer training programme for Non Teaching Staff)

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Cleanliness and eco friendly atmosphere are created in institution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic yearwhich have created a positive impact on the functioning of the institution. Give details.

> Annexure-1 is attached

7.2Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Annexure -2 is attached

7.3Give two Best Practices of the institution*(please see the format in theNAAC Self-studyManuals)*

> Annexure -3 is attached

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4Contribution to environmental awareness / protection

> Lectures on environmental awareness. Plantation of trees is arranged.

7.5 Whether environmental audit was conducted?   Yes   o   ✔
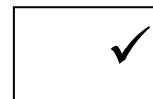
7.6Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure 4 is attached

8.**Plans of institution for next year**

Annexure 5 is attached

Name Dr. Milankumar B Shah   *Name Dr JiteshkumarKishorbhaiTalati*

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution

SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Annexure -1 7.1 Innovations introduced during the academic year 2018-19.

- Visit of a Science City is implemented this year. Student teachers visited Science Cit with all teaching staff and prepared a report about.
- Collaborative and cooperative learning method is introduced and implemented. Student teachers learn through discussion and group discussion.
- This Year Celebration of Republic day was held by students and Organise Patriotic Song Competition, where student teachers themselves played the role of judge.
- To improve Communication & English Language Proficiency we organised guest lectures and seminars.

- **Annexure -1 7.2 Best practices during the academic year 2018-19.**

- Guidance and counselling to the students on first day of the college with personal introduction. Prayer of our institute is very much qualitative and felicitate to almighty lord with SARVA DHARMA PRARTHANA adopted by Porbandar Kirti mandir prayer.

- To develop the value of National Integrity amoung student teachers we celebrate National day and Birth & Death Anniversary of National Heroes like Gandhiji, Sardar Patel, BabaSaheb Ambedkar etc.

- To develop the value of Languages and Scientific Attitude, we celebrate Language and Science related days and Carry Various Activities related to it.

- Student teachers prepare and ask questions as Multiple Choice Question Infront of the students. Student teacher answers the question. Faculty discuss and monitor the question – answer and discuss among the students.

- Importance of the day and topic related to the special day like Birth day/ religious day and events are discussed in the prayer assembly each and every day. Almost 30 minutes are shared by all faculty together in the prayer assembly by monitoring and evaluation student teacher's presence and behaviour every day. As directed student teacher perform the same while they visited school for block teaching and internship. To part in assembly perform qualitative role in the life of student teacher as improving oral presentation and building confidence. To participate and perform in assembly is compulsory for each student in all semester.

Annexure – 2 [Regarding 7.2 Action Taken Report (ATR) 2018-19}

Date	Action Report
June 2018 **12 June : Pravetotsav**	**Orientation and General information about Course and Institutional rules regulations.** **Orientating students about B.Ed. internal & external schedules** **PTA meeting**

	Guest Lecture on 'Reflective Dairy & Reflective Reading on text.
	Staff and students introduction to thyself
	TLP start
	Yoga Day Celebration
	Know Your Talent
	Staff & group discussion for improvement in TLP
	Celebration of international yoga day
	Know your talent program
July 2018	B.Ed part-1 and Part-2 Internal and external marks format
	Celebration of Guru Poornima
	Culture Programme and debate
	Celebration of Umashankar Joshi's Birth Anniversary
	Mahendi , Keshgumphan &Rangoli Competition
	Theory of Bridge lesson
August 2018	Teaching Learning process, MT theory
	Skills teaching with demonstrations and practices
	Celebration of independence day
	Program of CWDC
	Birth Anniversary Celebration of Shri Zaverchand Meghani.
	Guidance programme by Science Trainees to School Girls about 'Science in Daily Life.'

	Rakhi Making Competition,
	Patriotic Song Competition,
September- October 2018	**Celebrations of Teachers day by all trainees**
	Celebrations of HINDI day
	Simulation on teaching methodology, theory
	Demonstration of lessons and practices
	Discussion of observation skills through team teaching
	stray lessons theory and demonstrations ,
	Celebration of Gandhi Jaynti Week
	Celebration of Navratri
	Psychological Test, Remedial teaching, Book Review
	Celebration : 'Ek Bharat Shresth Bharat'
	Prelim examination
November 2018	**Semester – 1 Examination (SPU)**
December 2018	**Guest Lecture of Vinodbhai Parmar on 'Constitution Day'**
	Celebration of Baba Saheb Ambedkar Jaynti
	World Aids day celebration, , TLP ,Block teaching,

	Remedial Teaching
	State Level Workshop on Effective Communication Managment
	Lesson planning theory & simulation
January 2019	**Educational Tour to Saurastra**
	Celebration of vivekanand birthday
	Celebration of Kite Festival
	One Day Trip to Science City
	Drug, Abuse Prevention and Awareness program
	Guest Lecture of Deval Sastri on Drama & Art
	Republic day, Patriotic Song & Rangoli Competition, Celebration of Kavi Dalpat Ram Birth Anniversary
	Programme on Death Anniversary of Gandhiji
February 2019	**Celebration of Sports day,**
	B.Ed II Examination
	Workshop on Facing Interview by Shri M.T.Rathod
	Lecture on mothertounge – Dr.shilavyas
	Rangoli Competition
	Experiences of Stray-lessons by all trainee
	Annual lesson Guidance
	Cultural Activities
	Celebration of Science day,

March- April 2019	Prelim and Post Prelim examination
	VIVA Voce , ICT Practical
	University Examination sem-2

Annexure-3 7.3 Best Practices of the institution- (Shree R P Anada College of Education, Borsad 388540 Dist; Anand Gujarat)

Best Practice-1 (Preparation and implementation of Quiz in Practise teaching)

College has its own speciality in prayer assembly managed by student teachers. Among the activities we have introduced new vision on making questions to improve skills and content knowledge of students of the schools and student teachers. Preparation of questions in various field including their content school subject knowledge are taught to student teacher in lectures. Student teachers made questions with multiple answers in their subjects. Questions are verified by teachers. Prepared questions as a form of QUIZ are presented in prayer in assembly. Student teachers present 12-15 questions and answers are collected from student teachers. This effort is used in practise teaching by student teacher in making quiz question for their subjective teaching in schools. We hope that present activity will improve scholastic achievement of the students in their respective subject. This practice increases General Knowledge of the students for TET and TAT examinations.

For development of the value of Languages we celebrate various days of well-known Authors & Poets' birth or death anniversary (Meghani, Dalpatram, Umashankar Joshi...). On these occasions student teachers perform the best

contribution on literature. Student teachers organize Debate, Elocution, Presentation of their literature and Quiz on Special Subject. And for the development of the Scientific Attitude, we celebrate Science related days and Carry Various Activities related to it.

Best Practice-2 (Meta cognitive Approach Group Discussion)

Different methods are used in TLP as an improvement of teaching with teachers own skill. During the delivery of lecture teacher use group presentation method for Meta cognitive development of student teacher in their own subject.

During lecture teacher made four to five groups for the discussion and presentation of the given topic. Current topic is divided in to sub topic. References are provided by teachers to student teachers for the reading and preparing presentation. Half an hour is given to each group. Among the group one leader is chosen by group for presentation. After preparation with their own thinking skill among group is developed. Role of teacher is to provide guidance during preparation of given points. At the end leader present their views on given prepared topic.Teacher gives feedback after completion of the presentation.

As our most of the student teachers are from Guajarati medium and background, to improve their communication skill, English language efficiency we organize lectures and workshop on communication skill and how to face interview. We also provide a platform for them to present their functional English ability and enhance the language proficiency. On Hindi day students organise various activities & competitions related to hindi language and literature. The whole day of the 14th September the staff and student teachers are communicated in hindi language.

Annexure- 4 7.6 (Relevant Information Regarding SWOT analysis) 2018-19

SWOT Analysis

Strength:

- All staff is with Ph.D. degree and three faculties are Ph.D. guide.
- Teaching and Learning through SMART technology
- Four faculties are visiting at BAOU and IGNOU in UG and PG level
- Free Book Bank Yojana is facilitated to trainee
- Two faculties are NET passed (With SET one faculty)
- Five faculty members are PG qualified
- Library is enriched with good and qualitative references. Principal with school teachers of Borsad taluka's are benefitted with computerised library through automation.

Weaknesses:

- Medium of instruction is only regional (Gujarati)
- Most of student teachers are from rural area, Factor effect are seen in achievement
- Rare chance to work in PG level (M.Ed. and M.Phil) even though staff is qualified
- Vacant post of teaching and non teaching staff which is filled by the Government.
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Opportunities:

- To acquire UGC, ICSSR etc. and other funding agency projects like Minor and Major research and scholar students for research.
- Good result achiever have chance to do PG (M.Ed.) in colleges of Universities.
- Preparation of programme and learning material through technologies.

Threats:

- To provide coaching for competitive-General, TET,TAT,HTET and HTAT examinations
- Financial conditions of many students are below poverty level

Annexure-5. 8-Plans of institution for next year: 2019-20

Sr. No	Day/ Month – Duration	Activities/ Programme –Semsster-1
1	Third week of June (College opens on 15th June Every year)	• Orientation and General information about institute. And work strategies, Staff meeting, and history of institute. • Orientating Students about B.Ed. Internal and External schedule. • Parents' Teachers, staff and student teachers introduction to thyself. • Teacher Educator and teachers knows each other in details.
2	Last week of the June	• Discussion about newly added course • Teaching Learning process for semester-1 • Staff and group discussion in break every three days for improvement of teaching • International YOGA day celebration, TLP
3	Whole month July	• Micro teaching, teaching skills theory and practical's in college • Observation discussion of lessons in each group with teacher educator • Feedback session, celebration of Guru Purnima and Debate • Know your talent
4	Whole month August	• Teaching Learning process for semester-1 • Staff and group discussion in break every three days for improvement of teaching • Simulation theory and practice lesson • Programme of CWDC • Guest Lecture • Independence Day Celebration • Elocution and Patriotic Song Competition
5	Whole month September -October	• Discussion of lesson observation through team teaching, Hindi day celebration • Guest lecture on Current trends in Education • Practice teaching lessons in methods • Celebration of Teachers Day • Celebration of Vikram Sarabhai Birth Anniversary • Practice teaching lessons in schools • Programme in base of UDISHA • Participation of students in youth festival • Prelim Examination • Celebration of Navratri Festival

Sr. No		Activities
		• Unit test, Book review, Group meeting, Debate
6	Expert lecturers will be arranged in college (Sem-1)	• Competitive Examination Systeme • Personality Development • Women Empowerment • Quality in Education • Communication Skill • Importance of Mothertounge

Sr. No	Day/ Month – Duration	Activities/ Programme –Semester-2
1	Whole month December	• Teaching learning process • Practice teaching, Drama • Picnic and tour • Guest lectures, AIDS awareness, Code and Conduct for teachers Lecture • Block teaching • Computer Literacy Day • Gazal-Gunjan Competition
2	Whole month January	• Work shop on lesson preparation • Observation skill discussion by team teaching • Practice teaching (Stray Lesson) • Teaching learning process • Sports activity • Vivekanad Birth centenary celebration • Celebration of Republic day • Competition on Black Board Work
3	Whole month February	• Teaching learning process • Workshop on teaching methodology • Cultural activity • Movie presentation • Lectures on Education topics • Celebration of Mothertounge Week
4	Whole month March - April	• Teaching learning process • Theory preliminary examination • Guest Lecture • Prelim Examination • Sahitya Forum • Science day celebration
5	Expert lecturers will be arranged in college(Sem-2)	• Innovative education • Higher Education and Teacher Education • Health Awareness programme